



ALL ALLIANCE POSITIONS

In addition to the specific requirements of each position at the Alliance, the following are standard requirements for all positions. We believe that to be successful in any position candidates must have the following to be minimally qualified:

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to communicate effectively, both orally and in writing
- Ability to establish and maintain effective and cooperative working relationships with Alliance staff and others contacted in the course of the work
- Ability to assume responsibility and exercise good judgment in making decisions within the scope of authority of the position
- Ability to think and work effectively under pressure and accurately complete tasks within established times
- Ability to prioritize tasks and meet deadlines
- Ability to maintain confidentiality
- Valid California Driver License, transportation and automobile liability insurance in limits acceptable to the Alliance

This position description, and all content, is representative only and not exhaustive of the tasks that an employee may be required to perform. Employees are additionally held responsible to the Employee Handbook, the Alliance Standard Knowledge, Skills and Abilities and the Alliance Code of Conduct. The Alliance reserves the right to revise this position description at any time.